



Volunteer Opportunities

Service Area	Volunteer Opportunities	Description	Requirements	Time Commitment
Blood Services	Various	Volunteers assist with general office administration (computer work, filing, etc.), help in the canteen (cleaning up, providing snacks and drinks, etc.), and help with registration and canteen areas at mobile blood drives.	Attend Blood Services Orientation. Contact: Janet Peter Janet.peter@redcross.org (408) 577-2006	Varies.
Health & Safety	CPR/First Aid Instructor	Instruct First Aid, CPR, lifeguarding, and babysitters classes at the Chapter Offices in San Jose, Palo Alto and Morgan Hill as well as in the community.	<ul style="list-style-type: none"> • Have a current First Aid and CPR Certification • Complete the Instructor Class 	Classes are offered during the day and in the evenings, during the week and on weekends.
	CPR/First Aid Class Assistant	Act as an aide/chaperone to the CPR/First Aid instructor. Assist with class logistics and shadow the instructor to learn the basics of health and safety classes.	<ul style="list-style-type: none"> • Shadow a Health and Safety Class with an experienced instructor 	Classes are offered during the day and in the evenings, during the week and on weekends.
Disaster Services	Community Preparedness Education (CPE/Health Fairs)	Support the National Fire Preparedness campaign by preparing for and attending smoke alarm installation events held regularly within the county. Give presentations in the community focused on helping individuals and their families better prepare for a disaster. Help distribute preparedness information and answer questions at community fairs/events.	<ul style="list-style-type: none"> • Become a Disaster Responder 	Fire Preparedness Installation events, Community CPE presentations and Health Fairs can be during evenings and weekends. Corporate CPE presentations and Health Fairs are generally held during weekdays (daytime).
	Local disaster response – Disaster Action Team (DAT)	Respond to local disasters (house/apartment fires) by assisting individuals who need immediate assistance. Assist during large disasters when local shelters are opened.	<ul style="list-style-type: none"> • Become a Disaster Responder 	DAT calls can happen at any time of the day or night. When called upon, the volunteer has the option to respond or not.

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Disaster Services (continued)	National disaster response	Respond to national disasters. Disaster Responders can go through a list of comprehensive training courses to prepare for different types of roles that they may be asked to fill during a disaster. Specific information about the role of Red Cross in a disaster and utilization of volunteers is covered in the <i>Disaster Services: An Overview</i> course.	<ul style="list-style-type: none"> • Become a Disaster Responder 	Training requires a certain number of hours (depending on the courses). When necessary, deployment to national disasters last about 2-3 weeks.
	First Aid Services Team (FAST)	Assist in providing basic first aid to individuals attending various community events (wine and arts festivals, sporting events, etc.). When not participating in events, help keep materials and stock supplies rotated and inventoried.	<ul style="list-style-type: none"> • Attend FAST Orientation and interview • Complete additional paperwork • Be First Aid and CPR Certified 	Busy season for this group is late spring to early fall and mostly on weekends. Trainings are held on weekday nights.
International Services	Various	Possible roles include helping to reconnect family members separated by armed conflict or disasters as a Restoring Family Links (RFL) caseworker, assisting in raising awareness of international issues and Red Cross international services, and helping to raise awareness of international humanitarian law to schools and students as a member of the Exploring Humanitarian Law (EHL) program.	<p>For RFL:</p> <ul style="list-style-type: none"> • Complete 2-hour Restoring Family Links online course • Shadow an experienced caseworker during client interviews. <p>For others:</p> <ul style="list-style-type: none"> • Have an interest in international issues • Public speaking skills might be necessary 	At least once a week in the San Jose office for RFL caseworker; varies for other areas.
Services to the Armed Forces (SAF)	Various	Possible roles include helping to facilitate emergency communications between overseas military members and their families as a military caseworker, helping with SAF program outreach, and representing the Chapter at special events and briefings.	<p>For military casework:</p> <ul style="list-style-type: none"> • Complete 2 online courses • Meet with Client Services Coordinator for additional training <p>For other areas:</p> <ul style="list-style-type: none"> • Military background or knowledge recommended, but not necessary 	Varies; must be able to come in to the San Jose office for military casework. Special events and briefings usually occur on weekends.

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Youth Services	Safe Kids instructor	Help high school instructors teach classes to pre-school through middle school age students. Classes offered include, Tommy the Safety Cat, Scrubby Bear, and All Kids Ready.	<ul style="list-style-type: none"> • Complete instructor training • Shadow a presentation • Co-teach a presentation 	Courses are offered at various times throughout the school week.
	Chaperone for youth events	Provide support and supervision to youth volunteers during special events that they plan and attend.	<ul style="list-style-type: none"> • Must be physically mobile and have some form of personal transportation 	Events occur at various times during the school year (August-June).
	BAT (Basic Aid Training) instructor	Help high school instructors teach classes focused on basic first aid, CPR and disaster preparedness to students aged 8 to 12.	<ul style="list-style-type: none"> • Complete instructor training • Shadow a presentation • Co-teach a presentation 	BAT courses are offered on Sundays, usually every other week.
Other Volunteering Opportunities	Club Red	Club Red was created to harness the skills and energy of young professionals (ages 21-40) in Silicon Valley who are looking for ways to give back to their community and support the Red Cross mission in fun and engaging ways, including social, networking and fundraising events.	<ul style="list-style-type: none"> • Must be at least 21 years of age. 	Committee meetings are held monthly during a weekday evening. Events occur on a monthly basis during weekday evenings or weekends.
	Front desk/reception	Front desk volunteers are the face and voice of the Chapter. They support the Chapter by answering phones and in-person inquires, dispatching local disasters, processing mail, and managing volunteer and visitor sign-in.	<ul style="list-style-type: none"> • Complete retail store training 	Have availabilities during normal office hours (8:00am to 5:00pm, Monday through Friday).
	Communications	Help share the Red Cross message to our community through stories, pictures and articles. Communications broadcasts the local and national services undertaken by local volunteers and distributes information among our team.	<ul style="list-style-type: none"> • Excellent written or verbal communication skills • Skills and experience in photography (for photographers) • Access to personal transportation 	Varies; some on-call availabilities required to document emergency responses.
	Badge Making	Assist with the production of identification badges for the Chapter. Tasks include taking volunteer pictures, manufacturing different kinds of badges and keeping proper records of all badge-related activities.	<ul style="list-style-type: none"> • Familiarity with the use of computers and Microsoft Office • Photoshop experience preferred, but not necessary • On-the-Job training to learn any skills required for the role 	4-6 hour per week. May be more during peak seasons (e.g. large disasters when the chapter is recruiting a lot of new volunteers and Disaster Responders).

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Other Volunteering Opportunities (Continued)	Office Administration	Help with administrative tasks for various departments (Youth Services, Office of Volunteers, etc.) at the office.	<ul style="list-style-type: none"> • Required training depends on nature of the work and department. 	Have availabilities during normal office hours (8:00am to 5:00pm, Monday through Friday).
	Fundraising Admin	Work side-by-side with the fundraising team to help build and maintain individual and corporate donor relationships. Please note that volunteers are not asked to directly solicit funds from donors but work in a support role.	<ul style="list-style-type: none"> • Attend all necessary volunteer orientations/trainings • Event planning • Experience/interest is a plus • Must maintain high level of confidentiality 	Two afternoons per week for 2-4 hours each day. Preferred days are Wednesday, Thursday and Friday.
	Fundraising Presenter	Represent the Red Cross and interact with corporate and community groups. Volunteers do not participate in direct fundraising but rather build awareness of Red Cross activities and foster relationships between potential donors and the Red Cross.	Attend all necessary orientations/trainings including: <ul style="list-style-type: none"> • Community Preparedness Education Workshop • Ambassadors Workshop • Speaker's Bureau (optional but encouraged) 	Varies, as events are scheduled at a variety of times throughout the community. Volunteers can select events that fit their availability. Busiest times of year are late Fall and Spring.
	On-Call Volunteer	Respond to requests for assisting with chapter needs that are unpredictable in both their timing and nature.	<ul style="list-style-type: none"> • Varies based on event/project 	Varies based on event/project; on-call volunteers can respond to individual emails if interested.

