



**American Red Cross**

***Get Started on Your Career TODAY!***

## Health Care Training Program Catalog



***Launching Health Careers that Help Save and Maintain Lives***

The American Red Cross—a leader in health education—is proud to offer exciting, short-term health care training programs designed for the individuals who are interested in starting in the health care profession and wish to secure gainful employment. The Red Cross name and emblem carry a message of quality, trust and reliability that you can believe in.

We are committed to graduating students who are competent, knowledgeable and skillful in caring for the elderly, disabled, frail and sick. Participants who are accepted into our program will be trained to give quality and appropriate care in a patient-focused environment. This training features a user-friendly curriculum and is taught by experienced professional nurses and health care educators. A hands-on-training experience in an actual health care setting is a critical part of our programs. To reach a broad base of participants, the curriculum addresses diverse educational and cultural backgrounds. Various teaching methods are employed to accommodate different learning styles.

**RED CROSS FACTS:** Did you know that Red Cross has been training Caregivers for over a century and training certified Nurse Aides in Michigan for over 30 years? The Red Cross program is a nationally known program with a nationally published Nurse Assistant Textbook that was developed with you in mind! The Red Cross Nurse Assistant Program has a 99% course completion rate, exceeds the state minimum requirements for passing the Michigan Nurse Aide State Certification Exam and Red Cross Graduates are the most in demand graduates! ***Make the right choice and choose a Training Provider that Health Care Employers know and trust, CHOOSE the AMERICAN RED CROSS!***

# Program Descriptions

## Nurse Assistant Training (CNA-CENA) - 4 Week Course

This four (4) week, 120-hour program teaches skill and theory that focus on the six principals of care and will enable participants to provide quality care for residents in long-term care facilities, assisted living, private duty home care and in hospice care. Fifty-five skills are taught that range from taking blood pressure, respiration & pulse, personal care, grooming and communication skills. This program fulfills the State of Michigan requirements and includes CPR/FA/AED certification. Upon course completion, participants receive the Red Cross Nurse Assistant completion certificates and pin and will be eligible to take the Michigan Nurse Aide Competency Evaluation for State Certification. Weekday and evening sessions are offered monthly. Day sessions are conducted Monday-Friday, 9 a.m.-3:30 p.m., and evening sessions are 5 p.m.-9:45 p.m.

**Requirements:** Pass National Background check BEFORE course enrollment. Must have a minimum 7<sup>th</sup> grade reading comprehension level. A Diploma/GED is not required to participate in this program. Must provide proof of a negative PPD TB skin test or chest x-ray and complete a basic physical. Training does involve some physical exertion.

**NOTE:** Lifting is a required program skill and requires participant to be in sound physical condition with no health conditions that could be aggravated by program participation.

<b>Self-Pay Student Enrollment Cost: \$1,300</b>		<b>Michigan Works! / HPOG/ MRS Sponsored Cost: \$1,500</b>	
Self-Pay Enrollment Fee	\$1300	ITA/Grant Assistance Program Fees	\$1300
Textbooks & Material Fees	\$ 150	Textbook & Material Fees	\$ 150
<b>Self-Pay Student Discount</b>	<b>- (\$150)</b>	Administrative & Exam Processing Fees	\$ 50
<b>Total Self-Pay Cost:</b>	<b>* \$1,300</b>	<b>Total ITA Funded Cost:</b>	<b>* \$1,500</b>

\* (Fees listed above DO NOT INCLUDE \$125 CENA - State Exam Fees)

## Patient Care Technician Training (PCT) - 3 week course

This three (3) week, 90-hour course for the Certified Nurse Assistant and/or Red Cross trained Nurse Assistant will focus on the role of “**Assistive Personnel**” and the latest trend in healthcare. The program teaches skill and theory that will enable participants to provide quality care in rehabilitation facilities and in a hospital setting. Skills taught include venipuncture, electrocardiogram, respiratory care, dietary needs, and how to give basic treatments. Upon course completion participants receive the Red Cross PCA completion certificates PCA pin, and will be eligible to take the National Health Association (NHA) exam for National Certification. Weekday sessions are offered monthly from 9:00-3:30pm, 3 consecutive weeks.

**Requirements:** Must be a Certified Nurse Assistant and provide a copy of a state license or have completed the Red Cross Nurse Assistant program. Provide a copy of Diploma/GED to participate in this program. A minimum of an 11<sup>th</sup> grade reading level and minimum 9<sup>th</sup> grade math aptitude is required. Must provide PPD TB skin test/chest x-ray, a basic Physical is required and proof of Flu Vaccination results prior to starting class. Program does include a Clinical Hands-on training experience at an area Hospital.

<b>Self-Pay Student Enrollment Fees: \$1200</b>		<b>Michigan Works! / HPOG/ MRS Sponsored Fees: \$1375</b>	
Self-Pay Enrollment Fee	\$1200	Non-Private Pay Enrollment Fee	\$1200
PCT Textbook & Admin Fee	\$ 175	PCT Textbook & Admin Fee	\$ 175
<b>Self-Pay Student Discount</b>	<b>- (\$ 175)</b>		
<b>Total Self-Pay out-of-pocket Cost:</b>	<b>* \$1,200</b>	<b>Total ITA Funded Cost:</b>	<b>* \$1,375</b>

\* (Fees listed above DO NOT INCLUDE \$155 Exam Fees PCT National Exam Fees)

# Program Description

## Nurse Assistant & Patient Care Tech (CNA & PCT) - 7 week course

This seven (7) week, 210-hour program teaches skill and theory that will enable participants to provide quality care for residents in long-term care facilities, rehabilitation facilities and a hospital setting. This course teaches personal care skills, blood pressure, temperatures, pulse & respirations and personal care skills, etc. The program fulfills the State of Michigan requirements. Upon course completion participants receive the Red Cross completion certificate and will be eligible to take the *Michigan Nurse Aide Competency Evaluation for State Certification*. Upon completion of the CNA course an additional, 90 contact hours of instruction will focus on the role of “**Assistive Personnel**” and will teach crossover skills in venipuncture, electrocardiogram, respiratory care, dietary needs, wound care and on giving basic treatments. Program includes a Nursing Home and Hospital Clinical “Hands-On” experience. Participants will also receive **First Aid/Adult CPR/AED** certification and will be eligible to take the **National Health Care Association Certified Patient Care Technician Exam**.

**Requirements:** *Pass a National Background Clearance BEFORE course enrollment. Minimum 11<sup>th</sup> grade reading comprehension, 9<sup>th</sup> grade math and a Diploma/GED is required for program participation. A negative PPD TB skin test or chest x-ray, a basic physical and proof of the Flu Vaccination is required. Participation in this program does involve some physical exertion.*

*NOTE: Lifting is a required program skill. Candidate must be in sound physical condition with no health conditions that could be aggravated by program participation.*

<u>Self-Pay Student Enrollment Fees:</u>		<u>Michigan Works! / HPOG/ MRS Sponsored Programs</u>	
Self-Pay Enrollment Fee	\$2500	ITA/Grant Sponsored Program Fees	\$2500
CNA/PCT Textbooks & Material Fees	\$ 220	CNA/PCT Textbooks & Admin Fees	\$ 220
<b>Self-Pay Student Discount</b>	<b>-\$220</b>		
<b>Total Self-Pay out-of-pocket Cost:</b>	<b>* \$2,500</b>	<b>Total ITA Funded Cost:</b>	<b>* \$2,720</b>
<b>* (Fees listed above <u>DO NOT INCLUDE</u> \$125 CENA &amp; \$155 PCT Exam Fees)</b>			



# Enrollment Procedures

## **STEP 1 - Attend Information Meeting**

Training candidates are required to attend an Information session that lasts 1 hour.

Information sessions are conducted every Monday at 10:00 am and, also, at 3:00 pm. Appointment is NOT necessary to attend the information meeting! All Info Sessions are conducted at the Detroit office at the Block at Cass Park building - 2727 Second Avenue, #136, Detroit, MI 48201. All program information and your questions will be addressed at that time. In addition, required enrollment forms will be provided, scholarship opportunities & requirements and various financial assistance programs that may cover training cost will be presented at that time.

## **STEP 2 - Complete Registration**

All registrations must be done in person at the American Red Cross Nurse Assistant Training

office located at the Block at Cass Park building - 2727 Second Ave, Suite 136, Detroit, MI 48201. **REGISTRATION DAYS: Wednesday & Thursday from 9:30 am-4:00 pm (Except during 12:30-1:30) or Friday by appointment only.** If you need to register on a FRIDAY, you MUST schedule an appointment by calling (313 576-4120 or 576-4124).

## **STEP 3 - Payment**

Payment will be accepted after attending an Information Session and when all the

program requirements have been met. Visa, Master Card, Debit Card, Discover, and American Express Cards are the preferred payment method. **CASH, MONEY ORDER, CASHIER CHECK & PERSONAL CHECKS ARE NOT ACCEPTED!** In addition, Payment Authorizations, ITA Funding Agreements, Training Contracts, MRS Authorizations, Visa & Master/Comp Card payments from all Michigan Works offices are accepted for payment for the PATH, WIOA and Food Stamp Assistance Programs. Note: The full tuition fee for each program is due at the time of enrollment. The Nurse Assistant Training Calendar, textbook and an assignment will be issued at the time of the official course enrollment. Classes are filled on a first come, first serve basis. Therefore, tuition fees should be paid as soon as possible to guarantee a place in the class of choice.

## ✓ = **What's needed to Complete Registration**

ALL required documentation must be provided at the time of Final Registration in order to complete the registration process as listed below. ***NO exceptions!***

- 1. Health Physical & PPD TB skin test or Chest x-ray result is required!*** Participation in the program involves some physical exertion. Lifting, positioning and transferring are program skill requirements. Training candidates must be in sound physical condition, with no health problems which could be aggravated by participation. Physical must be provided at the time of course enrollment.
- 2. Picture ID & Proof of Education is required or Educational Assessment!*** Picture Identification, a Diploma/GED or copy of unofficial College Transcript is required at the time of course enrollment. Michigan Works Assessment Score is required for customers enrolled by Michigan Works or Career Center.

# **Program Requirements & Policies**

## **Criminal Background Check**

Participants that enroll in training are required to complete an Authorization Release Form for a Criminal History Background Clearance. The background clearance is FREE and will be conducted by the American Red Cross. Training Candidate will be notified in writing, ONLY if there is an issue that would disqualify candidate from participating in program and employment opportunities.

## **Uniform & Proper Attire for Training**

Enrolled training participants are required to be in an appropriate uniform Scrub **on the first day of training, No Exceptions!** A minimum of 2 sets of scrubs is recommended but not mandatory. A Red & White Uniform/Scrub with a **Red Bottom, White Top, White Socks and White Shoes are required for class.** Shoes must be a tennis or nursing shoe and must be completely closed in and have a rubber sole. **No Crocs, Slides, or Mules!**

## **Refund Policy**

The American Red Cross training fees are “Non-Refundable”. This includes all early withdrawals from the program and Scholarship Recipients that pay a \$250 Enrollment Fee.

## **Cancellation Policy**

Sometimes students have significant life events that make them unable to attend or complete the program. If acceptable documentation of an extenuating circumstance, a personal health issue or death in the immediate family is provided, the participant may be eligible for a Partial Refund up to 50% or a class Transfer to a different/later training session. No refunds or course transfers will be approved in the event the student is dismissed from training for poor academic or behavior issues.

## **Pregnant Applicant Requirements**

Must provide at the time of registration, a letter from an OB/GYN verifying the applicant’s ability to lift to 50lbs in addition to completing the Health Physical form. The letter must state that participant does NOT have restrictions which would prevent **full** program participation. Lifting, positioning, and transferring skills are program requirements.

## **Non-Discrimination Policy**

The American Red Cross fosters equal employment opportunity for all applicants, volunteers, employees and students without regard to race, color, sex, religion, national origin, age, handicap or veteran status except when the reasonable accommodations, age, or handicap substantially limits the ability to meet or perform legitimate service or skills sets.

# Training Locations



**American Red Cross at  
The Block at Cass Park building - Midtown**

2727 Second Ave, Suite 136

Detroit, Michigan 48201

**Between Cass Ave & Third Ave**

**Off Temple St, adjacent to Cass Tech High School**

**American Red Cross Service Center  
Warren Training Center - East**

13260 East Eleven Mile Road

Warren, Michigan 48089

**Between Hoover & Schoenherr Rd**

**American Red Cross at  
Downriver – Asher School**

14101 Leroy Street

Southgate, Michigan 48195

**South of Eureka & West of Trenton Roads**

NOTE: All Information Sessions are conducted at the Second Avenue office in Detroit!

**Program Information Line for all locations:  
313-576-4120**

# Funding Resources

The American Red Cross Health Care Training programs are **NOT PELL GRANT ELIGIBLE**. However, American Red Cross does accept other funding assistance that you may be eligible to receive to help pay your training cost!

Funding Now Available!



## Volunteers of America -Health Care Professions Grant HPOG

This program will pay 100% of training and certification cost if you are a Wayne County Resident that is receiving federal cash assistance or have received cash assistance in the last 24 months. In addition, the HPOG Grant *now includes participants who are receiving foods stamp assistance (EBT/Bridge Card) Only!* Please contact Volunteers of America – HPOG at 313-394-1052 or attend an HPOG Orientation held Monday at 10:30 am, 11:30 am & 2:30 pm (call ahead to confirm). Orientation conducted at New Center One Bldg, 3031 W. Grand Blvd – Suite 465, Detroit, MI 48201. Call about HPOG funding today for the Red Cross CNA & PCT training programs! <https://www.voami.org/hpog>

NEW! Now Available!

## Funding for City of Detroit residents

City of Detroit residents can now qualify for funding through the Access Organization who has a special GM Grant to assistance Detroit Residents with career skills training! Sponsorships extend to both CNA and PCT training to cover 100% of the cost. There are *no income requirements and no restrictions*, however you must be able to provide proof of Detroit residency! Funding is Available NOW! Contact Kianah Bonds at [kbonds@accesscommunity.org](mailto:kbonds@accesscommunity.org). The Access Community Offices are located at:

### **Access Detroit - Northwest**

6451 Schaefer  
Detroit, MI 48235

### **Access - Dearborn**

7800 West Outer Drive  
Dearborn, MI 48126

## **ATTENTION - Veterans, Active Duty & Military Family Members!** **SCHOLARSHIP PROGRAM – FORD MOTOR COMPANY**

**The Blue Oval Scholarship Program from Ford Motor Company** for Military & Military Families will soon be available! Training scholarships that include tuition and state certification fees are available for Veterans, Active Duty Military and for military family members. Families include: spouse, child, step-child, grandchild, or sibling of a Veteran or Active Duty personnel! **A \$250 enrollment fee will be required at the time of Registration.**

*Funding Resources continued on next page*

**We accept Tuition Payments from all Michigan Works Agencies for the WIOA, (PATH)-Welfare-to-Work, Michigan Rehabilitation Services (MRS) and the Food Stamp Assistance (FAE) Programs. Listed below are Michigan Works Offices in your community.**

Visit your local **“Michigan Works!”- Career Centers** for receive information about financial assistance for low-income or underemployed adults, dislocated workers and youth under the **Workforce Innovation and Opportunities Act (WIOA)**. Red Cross Training programs are ITA eligible and will accept Visa/Comp Cards for payment. Funding may be limited in your area and is subject to area funding eligibility. **Contact your local One Stop Career Center to verify funding availability.**

**CITY OF DETROIT-(DESC) Michigan Works! One Stop Career Centers**

- **SW Area Detroit One Stop Career Center** – 9301 Michigan Ave, Detroit, 48210
- **NW Detroit Area One Stop - Northwest Activity Center** –18100 Meyers, Detroit, 48235
- **East Detroit Area One Stop Career Center** – 5555 Conner St, Detroit, 48213

**MACOMB COUNTY-Michigan Works! Agencies**

- **Clinton Township Career Center** – 43630 Hayes Rd, Suite 100, Clinton Township, 48038
- **Mt Clemens Career Center** – 75 North River Rd, Mt. Clemens, 48043
- **Roseville Service Center** – 15950 Twelve Mile Rd., Roseville, 48066
- **Warren Service Center** – 27850 Van Dyke Rd, Warren, 48093
- **Port Huron Service Center** – 100 McMorran, 6<sup>th</sup> Floor, Port Huron, 48060

**OAKLAND COUNTY-One Stop Career Centers**

- **Oak Park Career Center** – 22180 Parklawn #105, Oak Park, 48237
- **Southfield Career Center** – 21415 Civic Center Dr #116, Southfield, 48076
- **Troy Career Center** – 550 Stevenson Hwy, Suite 400, Troy 48083
- **Job Link Career Center** – 1850 N. Perry, Pontiac, 48340
- **Highland Career Center** – 2218 S. Milford Rd., Highland, 48357
- **Waterford Career Center** – 4241 Steffens Rd, Waterford, 48329
- **Novi Career Center** – 31186 Beck, Novi, 48377

**WAYNE COUNTY-(SEMCA) Michigan Works! Agencies**

- **Livonia Service Center** – 30246 Plymouth Rd, Livonia, 48150
- **Wayne Service Center** – 35731 W. Michigan Ave, 48184
- **Dearborn Service Center** - (Access) 6451 Schaefer, Dearborn, 48126
- **Southgate Service Center DCC** – 15100 Northline Rd, Suite 179, Southgate, 48195
- **Monroe Service Center** – 1531 N Telegraph Rd, Suite D, Monroe, 48162
- **Highland Park Service Center** – 144 E. Manchester, Highland Park, 48203
- **Grosse Pointe Career Center** – 17888 Mack Ave, Grosse Pointe, 48230



## **City of Detroit PATH (WELFARE –TO-WORK) PROGRAM**

Individuals that live in the City of Detroit and are receiving cash assistance from DHS, are currently participating in the PATH Program, and are meeting requirements, may be eligible to enroll in American Red Cross Health Care Training programs if they:

- Are receiving Cash Assistance from DHS
- Are in good standing with and meet PATH participation guidelines.
- Are enrolled to attend a Mandatory PATH Orientation by PATH Program Case Manager
  - ✓ **Red Cross Authorization & Release Form**
  - ✓ **Enrollment Authorization & Funding Agreement**
  - ✓ **Tabc, Work-keys, Casis, or Gain Assessment Scores**
  - ✓ **Physical & TB Test**

**NOTE:** It is the responsibility of the participant to begin the referral process with the PATH Program who will inform customer as to the availability of funding, classes and schedule customer for attend Pre-Training Orientation date which is usually conducted the Wednesday before the program start date.

### **PATH REFERRALS-WAYNE, OAKLAND AND MACOMB**

The American Red Cross currently accepts referrals or Individual Training Accounts (ITA) from various PATH programs. If you are currently participating in a PATH program and receiving cash assistance from DHS, contact your local Michigan Works agency to determine if you are eligible for financial assistance for vocational training through the PATH Welfare-to-Work program.

### **Michigan Rehabilitation Services (MRS)**

American Red Cross currently accepts Training Authorizations from Michigan Rehabilitation Services (MRS) customers for health care training programs. Please visit MRS office for eligibility and orientation information or visit their website at: <https://www.michigan.gov/mdhhs>

Visit the following websites for information on training and services in your area:

[www.redcross.org/take-a-class/program-highlights/nurse-assistant-training](http://www.redcross.org/take-a-class/program-highlights/nurse-assistant-training)

To learn about the National Red Cross C.N.A program

[www.redcross.org](http://www.redcross.org)

To learn to about the American National Red Cross services and Donation information

[www.semredcross.org](http://www.semredcross.org)

To learn about other Red Cross Preparedness, Health & Safety Programs

[www.michiganworks.org](http://www.michiganworks.org)

To find a Michigan Works! Service Center in your area

<https://www.mitalent.org/mitc>

To learn about various health care training programs in Michigan

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**MAKE THE RIGHT CHOICE!**